

Sartell-St. Stephen Early Childhood PTO

2014-2014 School Year

November, 24<sup>th</sup> 6:30pm

Meeting Agenda

1. Welcome and Introductions: Becky Thompson
2. Financial Report: Matt Trombley
3. Old Business:
  - a. Box Tops/Labels for Learning
    - i. Update/Follow Up – Box is located in the main EC/CE Office – **Move into the hallway!**
    - ii. Volunteer – **Juli Sieben** will collect
    - iii. Teachers – **Send out an announcement to collect – stick in folder and we will take them**
    - iv. **Cassie H** – add to bulletin board? – **Becky** will get information from Tiffany H
      1. **Schedule of Events**
      2. **Preschool Screening**
      3. **Schoology to post events?**
      4. **Kindergarten meetings in January!**
  - b. Book Fair/T-Shirt Sales
    - i. **Teachers** – Continue to encourage parents to order
    - ii. Parents – What’s the best way to get you to order??
    - iii. **Facetime Business Resources** – sells apparel to raise money – online ordering - **Krista**
      1. **Possibility – preschool shirt picture day!**
  - c. Barnes & Noble
    - i. **Awesome Event! Cassie & Kim great job!**
    - ii. How much was raised? **Over \$400 – not final amount yet**
    - iii. Marketing to the Public – Follow Up & Thank you on Facebook
      1. **Good weekend? Yes for shopping – no for volunteering! Keep it that day?**
  - d. Safety Issues
    - i. Blinds in the Classroom
      1. **They are coming! When? Kris** can look into it.
  - e. ECFE Class Registration
    - i. Streamline Paperwork – **Need to collect the data to inform parents – needs to be clear! Kris** will **look into the system to determine if there is a place to put that information online.**
    - ii. Residency Policy – **You do not need to be a resident for ECFE but must be for School Readiness**
  - f. Kindergarten Registration Process
    - i. January Parent meeting – **Stacy** will ask **Beth!**
4. New Business:
  - a. PTO Activities
    - i. December: Drop and Shop –
      1. **Volunteers Needed!?** **Teachers** need to ask for volunteers!
      2. **Facility & Custodial Needs Assigned** **Kris** will determine if we need this
      3. **Pre-Registration emailed & on Schoology** **Matt** – how many children are enrolled?
      4. **Activities/Crafts/Snacks organization** **Leslie** will plan!
    - ii. January: nothing planned

- iii. February: Chucky Cheese – Volunteers Needed – February 17<sup>th</sup>
- iv. March/April: Another Drop & Shop or Date Night?
  - 1. Ted & Partners Family fun night – bowling/pizza bar
  - 2. Book Fair at Conferences
- v. May: Walk n Wheel Blend Event – May 2<sup>nd</sup> 2015 10-12am – Volunteers Needed!
  - 1. We can split it into \$250 and \$250 since we are a smaller group
  - 2. Progressive walk to activities
  - 3. ECFE classes invited too!
  - 4. Kris will help plan this!
- b. Wish List for ECPTO funds
  - i. Pictures & Prices of items – Sarah has the list! Email it to Cassie!
  - ii. Posted to the Web & Bulletin Board – ECFE holiday wish tree – Cassie
  - iii. A big item to highlight that the ECPTO has donated and we can raise money to promote it!  
Thermometer to raise money toward something!
  - iv. Donations too!