

Sartell-St. Stephen Early Childhood PTO

2014-2014 School Year

October 27<sup>th</sup>, 2014 6:30pm

Meeting Agenda

1. Welcome and Introductions: Becky Thompson
2. Financial Report: Matt Trombley \$1594.00
3. Old Business:
  - a. Back to School 5K
    - i. Feedback– How did it go? Can ECPTO help next year even though funds won't come to our program it's a great event!
    - ii. Funds – \$1500 donation: used for health and wellness (Kris and Sarah)
  - b. Box Tops/Labels for Learning
    - i. Update/Follow Up – Yes Becky needs to get the binder from Sarah
    - ii. Volunteer – Compile and Collect - Juli Sieben
    - iii. Matt – Box for collection – Collection Box made for Box Tops, Coborns, and Campbells
    - iv. Target? Adding Early Childhood as a donation Matt
  - c. Book Fair/T-Shirt Sales
    - i. Update from Becky - We are not eligible to do a book fair because we did not bring in enough money. Teachers need to encourage book order purchases!
    - ii. Buy one get one free book fair? Becky
    - iii. Book exchange
    - iv. T-shirts for sale continuously
  - d. Barnes & Noble
    - i. Update on Plans Frozen Theme: pin the nose on Olaf, coloring sheets/mazes, snowflakes, antler hats, coffee filter snowflakes, etc. Prize bucket/rings/books – drawing! Extra chance for making a purchase with proof of receipts.
    - ii. Adding more to prize baskets? PTO money to get more things? Can Barnes and Noble put this on Facebook? Krista will ask! Donations for baskets – Friday of this week! Kim or Cassie will pick up Monday! Kris will donate some baskets!
    - iii. Volunteers 9am-12pm (Mary will attend) Becky will email for volunteers!
    - iv. Marketing to the Public November 8<sup>th</sup> – fliers sent home – Cassie will email PDF to Krista – Juli – Chamber Facebook, Krista – EC Facebook, Kathy V/Kris – Community Ed Facebook
  - e. Early Childhood Education Week
    - i. Highlights Massages & Treats! Dress up week was a hit! Homecoming week for next year?
    - ii. Conferences Meal
  - f. Website/Facebook
    - i. Updates Website/Weebly – Becky will ask Tara
4. New Business:
  - a. PTO Activities
    - i. December: Drop and Shop – Volunteer? NHS? Karen Atkinson on facility/custodian – December 6<sup>th</sup> – 3pm-6pm (\$5 per kid) Becky set up NHS students. Stacy will email Karen. Healthy snack (cheese stick, graham crackers, banana, and water). Leslie & Krista will help plan some crafts!
    - ii. January: nothing planned
    - iii. February: Chucky Cheese – Volunteer? February 17<sup>th</sup> – Tuesday Evening

- iv. February 28<sup>th</sup> Chamber Event Showcase – Early Childhood booth/table (screening/brochures/t-shirts) Juli will ask!
- v. March/April: book fair
  - 1. Another Drop & Shop or Date Night? (Ted & Partners?) March date night?! Becky will talk to Stacy F. about getting in touch with Ted and Mari M. about Partners! Family Bowling night?
  - 2. Week of the Young Child – Llama Llama
- vi. May: Walk n Wheel Blend Event – May 2<sup>nd</sup> 2015 10-12am \$500 dollar donation to start – can split it into 2 years! Sustain it and keep it going within our public! Fundraiser?
- b. Safety Issues
  - i. Blinds in the Classroom- Lockdown concerns! Make people aware! Request for Health and Safety from Kris. Concerns sent in to the superintendent about the blinds!
  - ii. Phone in Gym – yes!
- c. ECFE Class Registration
  - i. Streamline the process – simplify? ECFE classes do not require birth certificate/proof of residency
  - ii. What paperwork is required? Birth Certificate? Proof of Residency?
- d. Wish List for ECPTO funds
  - i. Pictures & Prices of items- The teachers need to prioritize the list!
  - ii. Update pictures to the bulletin board (Cassie)
  - iii. Posted to the Web? Once the list is prioritized we will get this to Krista to put online!
- e. Kindergarten Registration Process
  - i. January Parent meeting-Beth will update us on this!